



## Satisfactory Academic Progress Plan

It has been determined that you will need more than a single semester in order to either meet the required overall 2.0 GPA and/or 66.66% completion rate overall to maintain your Financial Aid eligibility. To maintain eligibility for Financial Aid you must meet the conditions outlined in this Academic Plan until you meet the SAP requirements as defined in the SAP Policy.

**Student's Printed Name:** \_\_\_\_\_ **900#** \_\_\_\_\_

**Program of Study:** \_\_\_\_\_ **Expected Graduation Date:** \_\_\_\_\_

**Program Advisor's Name:** \_\_\_\_\_

**Instructions:** This agreement represents a contract between you and the Office of Financial Aid. You must schedule an appointment with your Program Advisor to complete this form. Both you and your Program Advisor must sign this form. Submit the completed form to the Financial Aid Office. No Financial Aid will be disbursed until this form is received and approved by the Financial Aid Office.

### **To fulfill your Academic Plan, you must:**

1. Achieve a semester GPA of at least a 2.5. A higher GPA may be necessary to reach good standing.
2. Receive passing grades in all completed courses.
3. "W", "WF", "WP", "IP", "F", or "I" are not acceptable grades. 100% attempted hours each semester is required. Failure to earn credit in all attempted hours will result in noncompliance with the SAP pace requirement.

### **This Academic Plan will remain in effect until either:**

1. You meet Satisfactory Academic Progress (SAP) requirements; **OR**
2. You graduate from your current program of study
3. Your enrollment exceeds the maximum timeframe required for your Program, based on attempted credit hours; **OR**
4. You fail to meet the terms of the Academic Plan

**Note:** Your Academic Plan will become invalid if the Financial Aid Office determines at any point that it is not mathematically possible for you to achieve the GPA and/or Completion Rate required for graduation within the 150% timeframe for your Program.

**Student Responsibilities:** Place your initials beside each line.

\_\_\_\_\_ I understand that I can only appeal once every three years.

\_\_\_\_\_ I agree to register for the classes I selected with the guidance of my Program Advisor.

\_\_\_\_\_ I agree to the requirements established in this Academic Plan.

I understand that I have the responsibility to follow this SAP Academic Plan. Failure to meet Financial Aid Satisfactory Academic Progress (SAP) requirements will result in the suspension of my Financial Aid Eligibility. The Plan reflects realistic and attainable goals.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

**Student's Printed Name:** \_\_\_\_\_ **900#** \_\_\_\_\_

**Academic Advisor** Questions about the SAP process? Please contact the Office of Financial Aid.

This student failed either one or both Federal Satisfactory Academic Progress (SAP) policy for Financial Aid. It has been determined that the student needs more than a single semester to regain their cumulative 2.0 GPA or/and overall 66.66% completion rate of their coursework. The Program Advisor's role in developing this Academic Plan is to assist the student in understanding how best to structure their coursework so that they can improve their GPA, avoid unnecessary withdrawals, and complete their Program of Study.

**Can the student reasonably meet the terms of this Academic Plan in their current Program? Yes or No**

**Will the Student be recoverable within a two Semester timeframe? Yes or No**

I have met with this student and discussed this Academic Plan; which if followed, may allow the student to attain the academic standing required for Augusta Technical College graduation requirements. This plan reflects realistic and attainable goals for the student.

\_\_\_\_\_  
Advisor Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Department

\_\_\_\_\_  
Advisor Contact Number

\_\_\_\_\_  
Advisor Email Address

\_\_\_\_\_  
Date

**Important Notes:**

At the end of each semester, the Financial Aid Office will confirm your fulfillment of these conditions. If you fail to meet the outlined requirements you will not qualify for future assistance until you meet SAP standards on your own (paying out of your own pocket).

You have the option to attend Augusta Technical College and pay your tuition and fees using your own funds until you achieve SAP, without submitting an Appeal.

In accordance with Federal Regulations, if you will not complete your Program or meet GPA and/or minimum completion standards before reaching your Program's Maximum Timeframe, your Appeal cannot be approved. In other words, you have to be able mathematically to reach the GPA required or graduation within 150% of the number of credits required for graduation.

There are lifetime limits to Federal and State Financial Aid. Students who receive Financial Aid and do not progress towards their Program graduation may exhaust their aid eligibility before completing their Program of Study.

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Office of Financial Aid \* Augusta Technical College \* 3200 Augusta Tech Drive \* Augusta, Georgia 30906

For more information about our graduation and retention rates, the median debt of students who completed their program, and other important information, please go to <https://collegescorecard.ed.gov/>.

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